



DATE: November 18, 2009	RFQ NUMBER(s): 2010110089	PROJECT NO: 78485000
REQ NEED BY DATE:	BID CLOSE DATE: November 25, 2009	
BIDDER COMPANY: (SELECTED VENDOR) ATTN: WASHINGTON DEFENSE SALES REP PHONE: FAX: EMAIL:	BIDDER SHALL SUBMIT COMPLETED BID DOCUMENTS TO: URS - Washington Defense Group P.O. Box 20130 White Hall, Ar. 71612-0130 Attn ALISHA JOHNSON Phone 870-543-4741 Fax: 870-541-6999 Email alisha.johnson@wgint.com	
*** Please provide GSA pricing if available**** No substitutions on the following will be accepted unless otherwise stated		

THIS IS NOT AN ORDER

THIS ORDER MEETS FEDERAL ACQUISITION REGULATION FLOW DOWN PROVISIONS - CONTRACT# DAAA09-97-C-0098
YOUR PROPOSAL AND ANY SUBSEQUENT AWARD WILL BE SUBJECT TO THE TERMS AND CONDITIONS OF WASHINGTON'S
PURCHASE ORDER. THESE TERMS AND CONDITIONS ARE AVAILABLE AT THE FOLLOWING WEBSITE:
<http://pinebluffscm.wgint.com/procurement.php>

THIS SECTION SHALL BE COMPLETED BY THE VENDOR:

HOW LONG IS QUOTATION FIRM? (180 DAYS PREFERRED) _____

YOUR BUSINESS CLASSIFICATION: LARGE ___ SMALL ___ MINORITY/DISADVANTAGED ___ WOMAN OWNED ___
 VETERAN OWNED ___ HUB ZONE ___ SDVO ___

ENTER COMPANY'S NORTH AMERICAN INDUSTRY CLASSIFICATION SYSTEM (NAICS) NUMBER: _____
 SIZE STANDARD (IN MILLIONS OF DOLLARS) _____ AND/OR # OF EMPLOYEES _____
 THIS INFORMATION CAN BE FOUND AT: <http://www.census.gov/epcd/www/naics.html>

TERMS OF PAYMENT (2% 10 NET 30 PREFERRED) _____

PROMISE DATE (DAYS/WEEKS AFTER RECEIPT OF ORDER) _____

FOB POINT (SPECIFY CITY & STATE) _____

SHIPPING POINT (SPECIFY CITY & STATE) _____

- Quote firm fixed prices exclusive of taxes, Arkansas State, City and County taxes will apply and be assessed at 8.25%. This Federal Project is not tax-exempt.
- Buyer reserves the right to accept or reject all or any part of any bid. Multiple awards may be awarded at the sole discretion of Washington Defense Group. The specified unit prices provided by a vendor will be used for price evaluation purposes and will be multiplied by the specified Washington Defense Group quantity for proposed total number of units. Washington Defense Group will evaluate total pricing, for award purposes only, by adding the total price for each line item together for all items specified.

APPROXIMATE WEIGHT _____ LBS. APPROXIMATE DIMENSIONS _____

FREIGHT COSTS:

- VENDOR DELIVER AT NO ADDITIONAL CHARGE YES () NO () _____
- SHIPPING METHOD _____ COST \$ _____
- FREIGHT: PREPAID AND ADD TO PURCHASE ORDERS \$ _____

(Shipping shall be quoted at actual costs by each vendor. Washington Defense Group will not include estimates for freight in the Purchase Order, nor will amounts over the quoted, actual freight be paid. Copies of the freight bill shall accompany the material invoice for payment. Failure to comply with these guidelines shall delay payment until the total request for payment is reconciled.)

CATALOG CUT SHEET AND/OR PRICE LIST SHEET OF ALL ITEMS QUOTED ARE SUBMITTED WITH RFQ: YES () NO ()

ARE YOU, OR ARE THE COMPANY PRINCIPALS, CURRENTLY DEBARRED, SUSPENDED, OR PROPOSED FOR DEBARMENT BY THE FEDERAL GOVERNMENT? YES () NO ()

This request for quotation is issued under the Department of Army Prime Contract NO. DAAA09-97-C-0098, DPAS Rating DO-A5. This request for quotation is for the terms, conditions and specification stated herein attached. It is the bidder's responsibility to ensure that confidential information is properly marked.

BIDDER INFORMATION:

IF PURCHASED, THE BUYER WILL BE:
WASHINGTON DEFENSE GROUP
INQUIRY ISSUED BY: ALISHA JOHNSON

COMPANY: _____
DATE: _____
SIGNATURE: _____



<u>L/I</u>	<u>QTY</u>	<u>UOM</u>	<u>UNIT PRICE</u>	<u>EXTENDED PRICE</u>	<u>LEAD TIME</u>
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REQUISITION NBR: 2010110089

1 20 EACH

ITEM CODE:

DESCRIPTION: PENS, PRECISE V5 EXTRA FINE BLACK

VNDR PART NBR:

MANUFACTURER:

MANF PART NBR: PIL35334

ITEM DESCRIPTION:

VENDOR EXCEPTIONS / NOTES: _____

2 20 EACH

ITEM CODE:

DESCRIPTION: PENS, JIMNIE CLIP BALL POINT BLACK 1.0MM

VNDR PART NBR:

MANUFACTURER:

MANF PART NBR: ZEB22510

ITEM DESCRIPTION:

VENDOR EXCEPTIONS / NOTES: _____

3 2 BOX

ITEM CODE:

DESCRIPTION: RUBBERBANDS,SIZE 32, 1/8"X3", 950 BX

VNDR PART NBR:

MANUFACTURER:

MANF PART NBR: CEB00032

ITEM DESCRIPTION:

VENDOR EXCEPTIONS / NOTES: _____

4 4 PKG

ITEM CODE:

DESCRIPTION: NOTES, POP UP 3X3

VNDR PART NBR:

MANUFACTURER:

MANF PART NBR: MMMR33OY24VAD

ITEM DESCRIPTION:



<u>L/I</u>	<u>QTY</u>	<u>UOM</u>	<u>UNIT PRICE</u>	<u>EXTENDED PRICE</u>	<u>LEAD TIME</u>
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REQUISITION NBR: 2010110089

VENDOR EXCEPTIONS / NOTES: _____

5	3	EACH	_____	_____	_____
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ITEM CODE:
 DESCRIPTION: MOISTENERS, FINGERTIP
 VNDR PART NBR:
 MANUFACTURER:
 MANF PART NBR: SPR015170
 ITEM DESCRIPTION:

VENDOR EXCEPTIONS / NOTES: _____

6	5	BOX	_____	_____	_____
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ITEM CODE:
 DESCRIPTION: FOLDERS, FILE TAB TOP 1/3 CUT ASST TAB MANILLA
 VNDR PART NBR:
 MANUFACTURER:
 MANF PART NBR: SMD10334
 ITEM DESCRIPTION:

VENDOR EXCEPTIONS / NOTES: _____

7	20	EACH	_____	_____	_____
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ITEM CODE:
 DESCRIPTION: PENS, RETRACTABLE PRECISE V5/V7 BLACK EXTRA FINE POINT
 VNDR PART NBR:
 MANUFACTURER:
 MANF PART NBR: PIL26062
 ITEM DESCRIPTION:

VENDOR EXCEPTIONS / NOTES: _____



<u>L/I</u>	<u>QTY</u>	<u>UOM</u>	<u>UNIT PRICE</u>	<u>EXTENDED PRICE</u>	<u>LEAD TIME</u>
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REQUISITION NBR: 2010110089

8 10 PKG

ITEM CODE:

DESCRIPTION: REFILLS, RETRACTABLE V5/V7 BLACK EXTRA FINE

VNDR PART NBR:

MANUFACTURER:

MANF PART NBR: PIL77273

ITEM DESCRIPTION:

VENDOR EXCEPTIONS / NOTES: _____