



EG&G Division

REQUEST FOR QUOTATION

<b>DATE:</b> November 16, 2009	<b>RFQ NUMBER(s):</b> 2010110079	<b>PROJECT NO:</b> 78485000
<b>REQ NEED BY DATE:</b>	<b>BID CLOSE DATE:</b> November 23, 2009	
<b>BIDDER</b> <b>COMPANY:</b> (SELECTED VENDOR)  <b>ATTN:</b> WASHINGTON DEFENSE SALES REP <b>PHONE:</b> <b>FAX:</b> <b>EMAIL:</b>	<b>BIDDER SHALL SUBMIT COMPLETED BID DOCUMENTS TO:</b>  URS - Washington Defense Group P.O. Box 20130 White Hall, Ar. 71612-0130 Attn ALISHA JOHNSON Phone 870-543-4741 Fax: 870-541-6999 Email alisha.johnson@wgint.com	
*** Please provide GSA pricing if available**** No substitutions on the following will be accepted unless otherwise stated		

**THIS IS NOT AN ORDER**

THIS ORDER MEETS FEDERAL ACQUISITION REGULATION FLOW DOWN PROVISIONS - CONTRACT# DAAA09-97-C-0098  
YOUR PROPOSAL AND ANY SUBSEQUENT AWARD WILL BE SUBJECT TO THE TERMS AND CONDITIONS OF WASHINGTON'S  
PURCHASE ORDER. THESE TERMS AND CONDITIONS ARE AVAILABLE AT THE FOLLOWING WEBSITE:  
<http://pinebluffscm.wgint.com/procurement.php>

**THIS SECTION SHALL BE COMPLETED BY THE VENDOR:**

HOW LONG IS QUOTATION FIRM? (180 DAYS PREFERRED) \_\_\_\_\_

YOUR BUSINESS CLASSIFICATION: LARGE \_\_\_ SMALL \_\_\_ MINORITY/DISADVANTAGED \_\_\_ WOMAN OWNED \_\_\_  
 VETERAN OWNED \_\_\_ HUB ZONE \_\_\_ SDVO \_\_\_

ENTER COMPANY'S NORTH AMERICAN INDUSTRY CLASSIFICATION SYSTEM (NAICS) NUMBER: \_\_\_\_\_  
 SIZE STANDARD (IN MILLIONS OF DOLLARS) \_\_\_\_\_ AND/OR # OF EMPLOYEES \_\_\_\_\_  
 THIS INFORMATION CAN BE FOUND AT: <http://www.census.gov/epcd/www/naics.html>

TERMS OF PAYMENT (2% 10 NET 30 PREFERRED) \_\_\_\_\_

PROMISE DATE (DAYS/WEEKS AFTER RECEIPT OF ORDER) \_\_\_\_\_

FOB POINT (SPECIFY CITY & STATE) \_\_\_\_\_

SHIPPING POINT (SPECIFY CITY & STATE) \_\_\_\_\_

- Quote firm fixed prices exclusive of taxes, Arkansas State, City and County taxes will apply and be assessed at 8.25%. This Federal Project is not tax-exempt.
- Buyer reserves the right to accept or reject all or any part of any bid. Multiple awards may be awarded at the sole discretion of Washington Defense Group. The specified unit prices provided by a vendor will be used for price evaluation purposes and will be multiplied by the specified Washington Defense Group quantity for proposed total number of units. Washington Defense Group will evaluate total pricing, for award purposes only, by adding the total price for each line item together for all items specified.

APPROXIMATE WEIGHT \_\_\_\_\_ LBS. APPROXIMATE DIMENSIONS \_\_\_\_\_

**FREIGHT COSTS:**

- VENDOR DELIVER AT NO ADDITIONAL CHARGE YES ( ) NO ( ) \_\_\_\_\_
- SHIPPING METHOD \_\_\_\_\_ COST \$ \_\_\_\_\_
- FREIGHT: PREPAID AND ADD TO PURCHASE ORDERS \$ \_\_\_\_\_

(Shipping shall be quoted at actual costs by each vendor. Washington Defense Group will not include estimates for freight in the Purchase Order, nor will amounts over the quoted, actual freight be paid. Copies of the freight bill shall accompany the material invoice for payment. Failure to comply with these guidelines shall delay payment until the total request for payment is reconciled.)

CATALOG CUT SHEET AND/OR PRICE LIST SHEET OF ALL ITEMS QUOTED ARE SUBMITTED WITH RFQ: YES ( ) NO ( )

ARE YOU, OR ARE THE COMPANY PRINCIPALS, CURRENTLY DEBARRED, SUSPENDED, OR PROPOSED FOR DEBARMENT BY THE FEDERAL GOVERNMENT? YES ( ) NO ( )

This request for quotation is issued under the Department of Army Prime Contract NO. DAAA09-97-C-0098, DPAS Rating DO-A5. This request for quotation is for the terms, conditions and specification stated herein attached. It is the bidder's responsibility to ensure that confidential information is properly marked.

**BIDDER INFORMATION:**

IF PURCHASED, THE BUYER WILL BE:  
WASHINGTON DEFENSE GROUP  
INQUIRY ISSUED BY: ALISHA JOHNSON

COMPANY: \_\_\_\_\_  
DATE: \_\_\_\_\_  
SIGNATURE: \_\_\_\_\_



<u>L/I</u>	<u>QTY</u>	<u>UOM</u>	<u>UNIT PRICE</u>	<u>EXTENDED PRICE</u>	<u>LEAD TIME</u>
------------	------------	------------	-------------------	-----------------------	------------------

REQUISITION NBR: 2010110079

1      20    EACH

\_\_\_\_\_

ITEM CODE:  
DESCRIPTION:            BOOK, COLUMNAR WLJ 74104  
VNDR PART NBR:  
MANUFACTURER:  
MANF PART NBR:  
ITEM DESCRIPTION:

VENDOR EXCEPTIONS / NOTES: \_\_\_\_\_

2      10    EACH

\_\_\_\_\_

ITEM CODE:  
DESCRIPTION:            BOOK, RECORD TOP R24763  
VNDR PART NBR:  
MANUFACTURER:  
MANF PART NBR:  
ITEM DESCRIPTION:

VENDOR EXCEPTIONS / NOTES: \_\_\_\_\_

3      1    EACH

\_\_\_\_\_

ITEM CODE:  
DESCRIPTION:            CALENDAR, WALL 2010 MONTHLY V10 DMW16328  
VNDR PART NBR:  
MANUFACTURER:  
MANF PART NBR:  
ITEM DESCRIPTION:

VENDOR EXCEPTIONS / NOTES: \_\_\_\_\_

4      4    EACH

\_\_\_\_\_

ITEM CODE:  
DESCRIPTION:            REFILL, PURELL GOJO 2156 08  
VNDR PART NBR:  
MANUFACTURER:  
MANF PART NBR:  
ITEM DESCRIPTION:



<u>L/I</u>	<u>QTY</u>	<u>UOM</u>	<u>UNIT PRICE</u>	<u>EXTENDED PRICE</u>	<u>LEAD TIME</u>
------------	------------	------------	-------------------	-----------------------	------------------

REQUISITION NBR: 2010110079

VENDOR EXCEPTIONS / NOTES: \_\_\_\_\_

5	6	BOX	_____	_____	_____
---	---	-----	-------	-------	-------

ITEM CODE:  
 DESCRIPTION: CLIP, PAPER ACC 72500  
 VNDR PART NBR:  
 MANUFACTURER:  
 MANF PART NBR:  
 ITEM DESCRIPTION:

VENDOR EXCEPTIONS / NOTES: \_\_\_\_\_

6	4	EACH	_____	_____	_____
---	---	------	-------	-------	-------

ITEM CODE:  
 DESCRIPTION: CLIPBOARD, HARDBOARD SPARO SPR 00896  
 VNDR PART NBR:  
 MANUFACTURER:  
 MANF PART NBR:  
 ITEM DESCRIPTION:

VENDOR EXCEPTIONS / NOTES: \_\_\_\_\_

7	12	DOZ	_____	_____	_____
---	----	-----	-------	-------	-------

ITEM CODE:  
 DESCRIPTION: CLIP, BINDER ACCO ACC 72020  
 VNDR PART NBR:  
 MANUFACTURER:  
 MANF PART NBR:  
 ITEM DESCRIPTION:

VENDOR EXCEPTIONS / NOTES: \_\_\_\_\_



<u>L/I</u>	<u>QTY</u>	<u>UOM</u>	<u>UNIT PRICE</u>	<u>EXTENDED PRICE</u>	<u>LEAD TIME</u>
------------	------------	------------	-------------------	-----------------------	------------------

REQUISITION NBR: 2010110079

8	12	DOZ			
---	----	-----	--	--	--

ITEM CODE:  
 DESCRIPTION: CLIP, BINDER ACCO ACC 72050  
 VNDR PART NBR:  
 MANUFACTURER:  
 MANF PART NBR:  
 ITEM DESCRIPTION:

VENDOR EXCEPTIONS / NOTES: \_\_\_\_\_

9	1	BOX			
---	---	-----	--	--	--

ITEM CODE:  
 DESCRIPTION: FOLDER, COLORED FILE ESSELTE ESS R152-1/3ASST  
 VNDR PART NBR:  
 MANUFACTURER:  
 MANF PART NBR:  
 ITEM DESCRIPTION:

VENDOR EXCEPTIONS / NOTES: \_\_\_\_\_

10	0	EACH			
----	---	------	--	--	--

ITEM CODE:  
 DESCRIPTION:  
 VNDR PART NBR:  
 MANUFACTURER:  
 MANF PART NBR:  
 ITEM DESCRIPTION:

VENDOR EXCEPTIONS / NOTES: \_\_\_\_\_

11	3	PKG			
----	---	-----	--	--	--

ITEM CODE:  
 DESCRIPTION: PAD, REFILL POST IT MMM R330 6SSUC  
 VNDR PART NBR:  
 MANUFACTURER:  
 MANF PART NBR:  
 ITEM DESCRIPTION:



<u>L/I</u>	<u>QTY</u>	<u>UOM</u>	<u>UNIT PRICE</u>	<u>EXTENDED PRICE</u>	<u>LEAD TIME</u>
------------	------------	------------	-------------------	-----------------------	------------------

REQUISITION NBR: 2010110079

VENDOR EXCEPTIONS / NOTES: \_\_\_\_\_

12	3	PKG	_____	_____	_____
----	---	-----	-------	-------	-------

ITEM CODE:  
 DESCRIPTION: PAD, REFILL POST IT MMM R330 6SSAN  
 VNDR PART NBR:  
 MANUFACTURER:  
 MANF PART NBR:  
 ITEM DESCRIPTION:

VENDOR EXCEPTIONS / NOTES: \_\_\_\_\_

13	3	PKG	_____	_____	_____
----	---	-----	-------	-------	-------

ITEM CODE:  
 DESCRIPTION: PAD, POST IT MMM 675 6SST  
 VNDR PART NBR:  
 MANUFACTURER:  
 MANF PART NBR:  
 ITEM DESCRIPTION:

VENDOR EXCEPTIONS / NOTES: \_\_\_\_\_

14	2	PKG	_____	_____	_____
----	---	-----	-------	-------	-------

ITEM CODE:  
 DESCRIPTION: PAD, LEGAL TOPS TOP 63400  
 VNDR PART NBR:  
 MANUFACTURER:  
 MANF PART NBR:  
 ITEM DESCRIPTION:

VENDOR EXCEPTIONS / NOTES: \_\_\_\_\_



<u>L/I</u>	<u>QTY</u>	<u>UOM</u>	<u>UNIT PRICE</u>	<u>EXTENDED PRICE</u>	<u>LEAD TIME</u>
------------	------------	------------	-------------------	-----------------------	------------------

REQUISITION NBR: 2010110079

15	3	PKG			
----	---	-----	--	--	--

ITEM CODE:  
DESCRIPTION: PAD, LEGAL TOPS TOP 63350  
VNDR PART NBR:  
MANUFACTURER:  
MANF PART NBR:  
ITEM DESCRIPTION:

VENDOR EXCEPTIONS / NOTES: \_\_\_\_\_

16	4	BOX			
----	---	-----	--	--	--

ITEM CODE:  
DESCRIPTION: BAND, RUBBER SPARACO SPR 12-1LB  
VNDR PART NBR:  
MANUFACTURER:  
MANF PART NBR:  
ITEM DESCRIPTION:

VENDOR EXCEPTIONS / NOTES: \_\_\_\_\_

17	36	EACH			
----	----	------	--	--	--

ITEM CODE:  
DESCRIPTION: MARKER, ULTRA FINE SHARPIE SAN 37002  
VNDR PART NBR:  
MANUFACTURER:  
MANF PART NBR:  
ITEM DESCRIPTION:

VENDOR EXCEPTIONS / NOTES: \_\_\_\_\_

18	36	EACH			
----	----	------	--	--	--

ITEM CODE:  
DESCRIPTION: MARKER, ULTRA FINE SHARPIE SAN 37003  
VNDR PART NBR:  
MANUFACTURER:  
MANF PART NBR:  
ITEM DESCRIPTION:



EG&G Division

REQUEST FOR QUOTATION

<u>L/I</u>	<u>QTY</u>	<u>UOM</u>	<u>UNIT PRICE</u>	<u>EXTENDED PRICE</u>	<u>LEAD TIME</u>
------------	------------	------------	-------------------	-----------------------	------------------

REQUISITION NBR:    2010110079

*VENDOR EXCEPTIONS / NOTES:* \_\_\_\_\_