



<b>DATE:</b> November 03, 2009	<b>RFQ NUMBER(s):</b> 2010110060	<b>PROJECT NO:</b> 78485000
<b>REQ NEED BY DATE:</b>	<b>BID CLOSE DATE:</b> November 10, 2009	
<b>BIDDER</b> <b>COMPANY:</b> (SELECTED VENDOR)  <b>ATTN:</b> WASHINGTON DEFENSE SALES REP <b>PHONE:</b> <b>FAX:</b> <b>EMAIL:</b>	<b>BIDDER SHALL SUBMIT COMPLETED BID DOCUMENTS TO:</b>  URS - Washington Defense Group P.O. Box 20130 White Hall, Ar. 71612-0130 Attn ALISHA JOHNSON Phone 870-543-4741 Fax: 870-541-6999 Email alisha.johnson@wgint.com	
*** Please provide GSA pricing if available*** Unless otherwise stated, equals are acceptable		

**THIS IS NOT AN ORDER**

THIS ORDER MEETS FEDERAL ACQUISITION REGULATION FLOW DOWN PROVISIONS - CONTRACT# DAAA09-97-C-0098  
YOUR PROPOSAL AND ANY SUBSEQUENT AWARD WILL BE SUBJECT TO THE TERMS AND CONDITIONS OF WASHINGTON'S  
PURCHASE ORDER. THESE TERMS AND CONDITIONS ARE AVAILABLE AT THE FOLLOWING WEBSITE:  
<http://pinebluffscm.wgint.com/procurement.php>

**THIS SECTION SHALL BE COMPLETED BY THE VENDOR:**

HOW LONG IS QUOTATION FIRM? (180 DAYS PREFERRED) \_\_\_\_\_

YOUR BUSINESS CLASSIFICATION: LARGE \_\_\_ SMALL \_\_\_ MINORITY/DISADVANTAGED \_\_\_ WOMAN OWNED \_\_\_  
 VETERAN OWNED \_\_\_ HUB ZONE \_\_\_ SDVO \_\_\_

ENTER COMPANY'S NORTH AMERICAN INDUSTRY CLASSIFICATION SYSTEM (NAICS) NUMBER: \_\_\_\_\_  
 SIZE STANDARD (IN MILLIONS OF DOLLARS) \_\_\_\_\_ AND/OR # OF EMPLOYEES \_\_\_\_\_  
 THIS INFORMATION CAN BE FOUND AT: <http://www.census.gov/epcd/www/naics.html>

TERMS OF PAYMENT (2% 10 NET 30 PREFERRED) \_\_\_\_\_

PROMISE DATE (DAYS/WEEKS AFTER RECEIPT OF ORDER) \_\_\_\_\_

FOB POINT (SPECIFY CITY & STATE) \_\_\_\_\_

SHIPPING POINT (SPECIFY CITY & STATE) \_\_\_\_\_

- Quote firm fixed prices exclusive of taxes, Arkansas State, City and County taxes will apply and be assessed at 8.25%. This Federal Project is not tax-exempt.
- Buyer reserves the right to accept or reject all or any part of any bid. Multiple awards may be awarded at the sole discretion of Washington Defense Group. The specified unit prices provided by a vendor will be used for price evaluation purposes and will be multiplied by the specified Washington Defense Group quantity for proposed total number of units. Washington Defense Group will evaluate total pricing, for award purposes only, by adding the total price for each line item together for all items specified.

APPROXIMATE WEIGHT \_\_\_\_\_ LBS. APPROXIMATE DIMENSIONS \_\_\_\_\_

**FREIGHT COSTS:**

- VENDOR DELIVER AT NO ADDITIONAL CHARGE YES ( ) NO ( ) \_\_\_\_\_
- SHIPPING METHOD \_\_\_\_\_ COST \$ \_\_\_\_\_
- FREIGHT: PREPAID AND ADD TO PURCHASE ORDERS \$ \_\_\_\_\_

(Shipping shall be quoted at actual costs by each vendor. Washington Defense Group will not include estimates for freight in the Purchase Order, nor will amounts over the quoted, actual freight be paid. Copies of the freight bill shall accompany the material invoice for payment. Failure to comply with these guidelines shall delay payment until the total request for payment is reconciled.)

CATALOG CUT SHEET AND/OR PRICE LIST SHEET OF ALL ITEMS QUOTED ARE SUBMITTED WITH RFQ: YES ( ) NO ( )

ARE YOU, OR ARE THE COMPANY PRINCIPALS, CURRENTLY DEBARRED, SUSPENDED, OR PROPOSED FOR DEBARMENT BY THE FEDERAL GOVERNMENT? YES ( ) NO ( )

This request for quotation is issued under the Department of Army Prime Contract NO. DAAA09-97-C-0098, DPAS Rating DO-A5. This request for quotation is for the terms, conditions and specification stated herein attached. It is the bidder's responsibility to ensure that confidential information is properly marked.

**BIDDER INFORMATION:**

IF PURCHASED, THE BUYER WILL BE:  
WASHINGTON DEFENSE GROUP  
INQUIRY ISSUED BY: ALISHA JOHNSON

COMPANY: \_\_\_\_\_  
DATE: \_\_\_\_\_  
SIGNATURE: \_\_\_\_\_



<u>L/I</u>	<u>QTY</u>	<u>UOM</u>	<u>UNIT PRICE</u>	<u>EXTENDED PRICE</u>	<u>LEAD TIME</u>
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REQUISITION NBR: 2010110060

1	10	DOZ	_____	_____	_____
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ITEM CODE:  
 DESCRIPTION: CLIP, BINDER 3/4"  
 VNDR PART NBR:  
 MANUFACTURER:  
 MANF PART NBR:  
 ITEM DESCRIPTION: PART NO: UNV-10200

VENDOR EXCEPTIONS / NOTES: \_\_\_\_\_

2	24	EACH	_____	_____	_____
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ITEM CODE:  
 DESCRIPTION: PEN, GR8 GEL ROLLER BALL 0.7MM BLACK  
 VNDR PART NBR:  
 MANUFACTURER:  
 MANF PART NBR:  
 ITEM DESCRIPTION: PART NO: ZEB-42910

VENDOR EXCEPTIONS / NOTES: \_\_\_\_\_

3	24	EACH	_____	_____	_____
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ITEM CODE:  
 DESCRIPTION: PEN, GR8 GEL ROLLER BALL 0.7MM BLUE  
 VNDR PART NBR:  
 MANUFACTURER:  
 MANF PART NBR:  
 ITEM DESCRIPTION: PART NO. ZEB-42920

VENDOR EXCEPTIONS / NOTES: \_\_\_\_\_

4	12	EACH	_____	_____	_____
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ITEM CODE:  
 DESCRIPTION: PEN, GR8 GELL ROLLER BALL 0.7MM RED  
 VNDR PART NBR:  
 MANUFACTURER:  
 MANF PART NBR:  
 ITEM DESCRIPTION: PART NO: ZEB-42930



<u>L/I</u>	<u>QTY</u>	<u>UOM</u>	<u>UNIT PRICE</u>	<u>EXTENDED PRICE</u>	<u>LEAD TIME</u>
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REQUISITION NBR: 2010110060

VENDOR EXCEPTIONS / NOTES: \_\_\_\_\_

5	3	PKG	_____	_____	_____
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ITEM CODE:  
 DESCRIPTION: POUCH, LAMINATING 11 1/2 X 9 10 MIL  
 VNDR PART NBR:  
 MANUFACTURER:  
 MANF PART NBR:  
 ITEM DESCRIPTION: PART NO: FEL-52042

VENDOR EXCEPTIONS / NOTES: \_\_\_\_\_

6	15	DOZ	_____	_____	_____
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ITEM CODE:  
 DESCRIPTION: PEN, LUNAR BALLPOINT MED BLACK  
 VNDR PART NBR:  
 MANUFACTURER:  
 MANF PART NBR:  
 ITEM DESCRIPTION: PART No; ZEB-21410

VENDOR EXCEPTIONS / NOTES: \_\_\_\_\_

7	1	DOZ	_____	_____	_____
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ITEM CODE:  
 DESCRIPTION: PEN, LUNAR BALLPOINT MED BLUE  
 VNDR PART NBR:  
 MANUFACTURER:  
 MANF PART NBR:  
 ITEM DESCRIPTION: PART NO: ZEB-21420

VENDOR EXCEPTIONS / NOTES: \_\_\_\_\_



<u>L/I</u>	<u>QTY</u>	<u>UOM</u>	<u>UNIT PRICE</u>	<u>EXTENDED PRICE</u>	<u>LEAD TIME</u>
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REQUISITION NBR:    2010110060

8            1    EACH

ITEM CODE:

DESCRIPTION:            CUP, PENCIL

VNDR PART NBR:

MANUFACTURER:

MANF PART NBR:

ITEM DESCRIPTION:    PART NO:    FEL-752772

*VENDOR EXCEPTIONS / NOTES:* \_\_\_\_\_